

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes –November 10, 2020 Meeting

The meeting was called to order at 2:00 PM

Commissioners present were Steve Diklich Doug Martin and Don Pinter. Andy Campbell from WWS LLC was present. Two community members was present.

### Minutes:

MOTION (Pinter/Martin): Approve the minutes of the October 13 meeting. The motion passed 3-0

### Financial:

The following vouchers were reviewed for payment:

Submittal Date	Voucher #	Payee	Amount
11/10/2020	OM 11-1	DON PINTER	\$ 105.28
11/10/2020	OM 11-2	WHIDBEY WATER SERVICE LLC	\$ 874.20
11/10/2020	OM 11-3	PUGET SOUND ENERGY	\$ 173.58
11/10/2020	OM 11-4	WHIDBEY TELECOM	\$1,225.41
11/10/2020	OM 11-5	CAMERENA LANDSCAPING	\$ 150.00

MOTION (Pinter/Diklich): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Diklich/Pinter): Approve the financial reports as presented. The motion passed 3-0.

**Operations:** (October 2020) presented by Andy Campbell.

- The Pinecrest well pumped 538,635 gallons in October, a daily average of 17,789 gallons.
- Routine tests for lead, copper, conductivity, iron and manganese were satisfactory.
- No leaks reported.

### Old Business:

1. The roof project—Andy reported that it is unlikely that any work be done before spring.
2. The Commissioners discussed a first draft of a property management contract. Steve will forward the draft to Jim Simon of LBCC for their input and acceptance.

### New Business:

1. The Commissioners discussed a draft 2021 Operating Budget. The draft indicates less than a 1% change in revenue and a 2% decrease in expenses from the prior year's budget. No rate is included in the budget proposal. A final budget will be submitted for approval at the December meeting.

The meeting was adjourned at 3.06 PM

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY November 10, 2020**

	2020 Year to date	2020 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	63,093	69,960	90.2%
Expenses	25,674	35,402	72.5%
Transfers out to Capital Fund #765	40,000	31,000	129.0%
Net Revenues, Expenses & Transfers	<u>(2,582)</u>	<u>3,676</u>	
Beginning Cash Balance	<u>36,088</u>	<u>35,334</u>	
Ending Cash Balance	<u><u>33,506</u></u>	<u><u>39,010</u></u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	662
Transfers in from #711	40,000
Expenses	4,198
Net Revenues, Expenses & Transfers	<u>36,464</u>
Beginning Fund Balance	<u>297,905</u>
Ending Fund Balance	<u>334,369</u>