

LEDGEWOOD BEACH WATER DISTRICT

Minutes –February 9, 2021 Meeting

The meeting was called to order at 2:03 PM.

Commissioners present were Steve Diklich, Doug Martin, and Don Pinter. Andy Campbell from WWS LLC was present. One community member was present. All participants were on a Zoom conference.

Minutes:

MOTION (Pinter/Martin): Approve the minutes of the January 12 meeting. The motion passed 3-0

Financial:

The following vouchers were reviewed for payment:

Date	Voucher #	Payee	Amount
2/4/21	OM 2-1	Whidbey Water Service LLC	\$1,247.96
2/4/21	OM 2-2	Puget Sound Energy	\$ 144.29
2/4/21	OM 2-3	Whidbey Telecom	\$ 35.81

MOTION (Pinter/Diklich): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Pinter/Diklich): Approve the financial reports as presented. The motion passed 3-0.

Operations: (January 2021) presented by Andy Campbell.

- Water usage was normal in January. Daily average usage was 72 gallons per meter.
- Routine tests for coliform, iron and manganese were satisfactory.
- A traffic box was installed on a residential meter to prevent damage from traffic.
- Replacement of fire hydrant 138-04. WWS is putting out an RFP to seek bids to replace approximately 30 hydrants over multiple districts. The local fire district has been notified that the hydrant is out of service. Once bids are received and evaluated work should commence in the spring. It was noted that fire trucks each carry a minimum of 1,200 feet of hose, and county code requires a maximum of 900 feet between hydrants.
- On February 4, a leak was detected during routine well service by WWS. The leak was traced to a corroded fitting on Hillcrest. The leak was repaired.

This incident led to a discussion about the aging galvanized steel mains in the system. Without obtaining bids we estimated a cost between \$100,000 to \$135,000 to replace the steel pipes (based on the number of residences affected). We determine to defer the project until construction slows on the Island to obtain more competitive pricing and higher quality service.

Old Business:

1. Steve submitted a property management agreement to LBCC. We are awaiting a response. Steve also got a sample Facility Use Agreement from our insurance company.
2. The Commissioners discussed the District 2020 cash flow via a funds use statement. The statement is attached to the minutes and will be posted to our website for customers to view.
3. The firehouse roof is tabled until the weather improves.

New Business:

None

The meeting was adjourned at 2:54 PM

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY February 7, 2021

	2021 Year to date	2021 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	2,575	69,935	3.7%
Expenses	3,473	37,338	9.3%
Transfers out to Capital Fund #765	0	40,000	0.0%
Net Revenues, Expenses & Transfers	<u>(898)</u>	<u>(7,285)</u>	
Beginning Cash Balance	<u>34,621</u>	<u>34,621</u>	
Ending Cash Balance	<u>33,723</u>	<u>27,336</u>	

Capital & Improvements Fund #765	
Revenues	0
Transfers in from #711	0
Expenses	0
Net Revenues, Expenses & Transfers	<u>0</u>
Beginning Fund Balance	<u>334,369</u>
Ending Fund Balance	334,369