

LEDGEWOOD BEACH WATER DISTRICT

Minutes August 10, 2021, Meeting

The meeting was called to order at 2:01 PM.

Commissioners present were Steve Diklich, Doug Martin and Don Pinter. Andy Campbell, (Whidbey Water) and one community member was also present.

Minutes:

MOTION (Pinter/Martin): Approve the minutes of the July 13 meeting. The motion passed 3-0

Financial:

The following vouchers were reviewed for payment:

Date	Voucher #	Payee	Amount
8/5/2021	OM 8-1	Don Pinter	\$ 105.28
8/5/2021	OM 8-2	Whidbey Water Services LLC	\$1,388.82
8/5/2021	OM 8-3	Puget Sound Energy	\$ 310.98
8/5/2021	OM 8-4	Enduris	\$4,536.00
8/5/2021	OM 8-5	Whidbey Telecom	\$ 107.43

MOTION (Pinter/Diklich): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Martin/Pinter): Approve the financial reports as presented. The motion passed 3-0.

Operations: (July 2021) presented by Andy Campbell.

- The Pincrest well pumped 916,300 gallons in July.
- Routine tests for coliform, chloride, iron, and manganese were satisfactory.
- A main leak was repaired at 1886 Sea Shell.
- Andy is working with Best Electric to obtain the cost of installing an electronic solution to monitor the water level in the well. This would be an alternative to dropping a probe down the well, which could be a source of contamination.

Old Business:

1. Commissioners finalized a proposal for future rate increases starting in March 2022. The purpose of the increases is to meet increasing costs and provide adequate funding to the Capital Improvement account. The rate increases will be publicized, and public comment will be accepted prior to a final vote later this year.
2. LBCC approved the property management agreement. Signatures of the Commission President and Secretary are required to execute the document.

MOTION (Pinter/Diklich) Authorize Doug Martin and Steve Diklich to sign the property management agreement. The motion passed 3-0. The agreement was signed.

3. Doug request Andy to provide the roofers listed on the small works roster. Commissioners will contact, obtain quotes, choose a vendor, and oversee the project.

New Business:

1. Andy is working on obtaining quotes to replace the main line on Sea Shell, which has been the source of a number of leaks this past year. No bids received yet.
2. Andy has started receiving bids to replace the fire hydrant on Fircrest. He will evaluate and report back.

The meeting was adjourned at 3:02PM.

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY August 10, 2021

	2021 Year to date	2021 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	44,256	69,935	63.3%
Expenses	21,486	37,338	57.5%
Transfers out to Capital Fund #765	20,000	40,000	50.0%
Net Revenues, Expenses & Transfers	<u>2,770</u>	<u>(7,285)</u>	
Beginning Cash Balance	<u>34,621</u>	<u>34,621</u>	
Ending Cash Balance	<u><u>37,391</u></u>	<u><u>27,336</u></u>	

Capital & Improvements Fund #765	
Revenues	467
Transfers in from #711	20,000
Expenses	4
Net Revenues, Expenses & Transfers	<u>20,463</u>
Beginning Fund Balance	<u>334,369</u>
Ending Fund Balance	<u>354,832</u>