

LEDGEWOOD BEACH WATER DISTRICT

Minutes November 9, 2021, Meeting

The meeting was called to order at 2:00 PM.

Commissioners present were Steve Diklich, Doug Martin and Don Pinter. Four community member were also present.

Minutes:

MOTION (Pinter/Martin): Approve the minutes of the October 14 meeting. The motion passed 3-0

Financial:

The following vouchers were reviewed for payment:

Date	Voucher #	Payee	Amount
11/04/2021	OM 11-1	Don Pinter	\$ 105.28
11/04/2021	OM 11-2	Whidbey Water Services LLC	\$1,428.34
11/04/2021	OM 11-3	Puget Sound Energy	\$ 196.25
11/04/2021	OM 11-4	Camerena Landscaping	\$ 163.05
11/04/2021	OM 11-5	Whidbey Telecom	\$ 35.81
11/04/2021	OM 11-6	Island County Health Dept.	\$ 415.00

MOTION (Diklich/Pinter): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Diklich/Pinter): Approve the financial reports as presented. The motion passed 3-0.

Operations: (October 2021) no report. Andy was absent due to illness.

Old Business:

1. Doug will work with WWS to put a notice of proposed rate increases in with the next (Dec.) billing. We will plan on voting on the resolution in the February meeting.
2. Firehouse Roof replacement. Steve informed Masterwork Roofing that we accepted their proposal. There has been no further contact.
3. Replacement of main line on Sea Shell Court. Still pending awaiting materials.
4. Replacement of fire hydrant on Fircrest. Still pending awaiting materials.
5. Policy update. Steve sent out an operating policy template to the other commissioners for review.

New Business:

1. Doug distributed a first draft of the 2022 operating budget. The Commissioners discussed the proposal. Several adjustments were suggested. A final budget will be addressed at the next meeting.

2. Interagency Data Sharing Agreement. Authorization is requested to access LBWD records by the State Health Department to conduct a periodic audit.

MOTION (Martin/Pinter): Authorize Whidbey Water Services LLC to share LBWD records and data with the Washington State Department of Health. The motion passed 3-0.

3. Approve additional voucher for payment.

MOTION (Martin/Pinter): Authorize payment of 52.31 to the Internal Revenue Service for amounts due from Form 941 liabilities. The motion passed 3-0.

The meeting was adjourned at 2:43PM.

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY November 9, 2021

	2021 Year to date	2021 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	62,500	69,935	89.4%
Expenses	31,325	37,338	83.9%
Transfers out to Capital Fund #765	27,000	40,000	67.5%
	<hr/>		
Net Revenues, Expenses & Transfers	4,175	(7,285)	
Beginning Cash Balance	<hr/>	34,621	
Ending Cash Balance	<hr/>	<hr/>	

Capital & Improvements Fund #765	
Revenues	960
Transfers in from #711	27,000
Expenses	4
	<hr/>
Net Revenues, Expenses & Transfers	27,957
Beginning Fund Balance	<hr/>
Ending Fund Balance	<hr/>