

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes December 14, 2021, Meeting

Doug Martin called the meeting to order at 2:01 PM.

Commissioners present were Steve Diklich, Doug Martin, and Don Pinter. Two community members and Andy Campbell, WWS were present.

### Minutes:

MOTION (Pinter/Martin): Approve the minutes of the November 9 meeting. The motion passed 3-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
12/2/2021	OM 12-1	Don Pinter	\$ 105.28
12/2/2021	OM 12-2	Whidbey Water Services LLC	\$3,048.17
12/2/2021	OM 12-3	Whidbey Telecom	\$ 35.81
		Total	\$3,189.26

MOTION (Pinter/Diklich): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Diklich/Pinter): Approve the financial reports as presented. The motion passed 3-0.

**Operations:** (October 2021, November 2021) by Andy Campbell, WWS.

- The Pinecrest well pumped 399,357 gallons in October, and 488.743 gallons in November. Average daily usage per meter was 91 gallons and 115 gallons, respectively.
- Tests for coliform, iron and manganese were all satisfactory. E-coli was absent from all tests.
- WWS raised Hydrant valve boxes on Cedarcrest.
- In November, WWS exercised all hydrants and valves

### Old Business:

1. Draft resolution #101 pertaining to setting rates & charges. Doug is working on a notice to go out with the December billing.
2. Firehouse Roof replacement. No date for the work is currently scheduled.
3. Replacement of main line on Seashell Court. Still pending parts are on order.
4. Replacement of fire hydrant on Fircrest. Still pending awaiting materials, a contractor is waiting to start the work.
5. 2022 LBWD Operating Budget and Capital Budget. The Commissioners discussed the proposed budget.

MOTION (Pinter/Diklich) To adopt the 2022 Operating Budget and Capital Budget as presented. The motion passed 3-0.

**New Business:**

1. Election results: Island County certified the election of Diane Callahan as a Commissioner. Diane is scheduled to take the oath of office at the first meeting of 2022.
2. Meeting dates for 2022. Due to Commissioner travel the next meeting will be held January 7, 2020 at 2PM in the firehouse. All remaining meetings will be the second Tuesday of each month at 2:00PM in the firehouse.
3. Commissioner Compensation. Commissioner Martin explained the compensation, distributed information, and waivers to the remaining Commissioners and the Commissioner elect.
4. Commissioner Martin formally express thanks and gratitude to Commissioner Pinter for six years of service.

The meeting was adjourned at 2:54 PM.

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY December 13, 2021**

	2021 Year to date	2021 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	73,252	69,935	104.7%
Expenses	34,531	37,338	92.5%
Transfers out to Capital Fund #765	27,000	40,000	67.5%
Net Revenues, Expenses & Transfers	<u>11,721</u>	<u>(7,285)</u>	
Beginning Cash Balance	<u>34,621</u>	<u>34,621</u>	
Ending Cash Balance	<u><u>46,342</u></u>	<u><u>27,336</u></u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	1,122
Transfers in from #711	27,000
Expenses	4
Net Revenues, Expenses & Transfers	<u>28,119</u>
Beginning Fund Balance	<u>334,369</u>
Ending Fund Balance	<u>362,488</u>