

LEDGEWOOD BEACH WATER DISTRICT

Minutes January 6, 2022, Meeting

Doug Martin called the meeting to order at 2:01 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin. Two community members and Andy Campbell, WWS were present.

Swearing-in Ceremony: Commissioner Martin issued the oath of office to Commissioner Callahan.

Election of Officers for 2022: There was a general discussion among the commissioners regarding their respective willingness to serve specific capacities.

MOTION: (Martin/Callahan): To nominate Doug Martin for President, Steve Diklich for Secretary, and Diane Callahan for Assistant Auditor. The motion passed 3-0.

Minutes:

MOTION (Callahan/Diklich): Approve the minutes of the December 14 meeting. The motion passed 3-0

Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
1/7/2022	OM 1-1	Don Pinter	\$ 105.28
1/7/2022	OM 1-2	Whidbey Water Services LLC	\$1,652.63
1/7/2022	OM 1-3	Puget Sound Energy	\$ 227.83
1/7/2022	OM 1-4	Whidbey Telcom	\$ 107.97
	Total		\$2,093.71

MOTION (Diklich/Callahan): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Diklich/Pinter): Approve the financial reports dated January 7, 2022. The motion passed 3-0.

Operations: (December 2022) by Andy Campbell, WWS.

- The Pincrest well pumped 577,082 gallons in December. December 2022 usage was over 200,000 gallons more than each of the Decembers in the prior two years. Two leaks were repaired during the month. The cold snap between Christmas and New Year may have cause numerous customer leaks as well. Average daily usage per meter was 132 gallons.
- Tests for coliform, radium, iron and manganese were all satisfactory.
- The chlorine injection hose was replaced,
- The service line was replaced at 1782 Seaview.
- A service leak was repaired at 1878 Sea Shell Ct.
- The meters were read.

Old Business:

1. Draft resolution #101 pertaining to setting rates & charges. Doug got a notice of the proposed rate increases in the December billing. Water customers may comment on the proposal. The Commissioners will consider the proposal in the February or March meeting.

New Business:

1. Designation of a Claim Agent for the District. Steve distributed document provided by Enduris regarding the designation and necessity of a Claim Agent. After discussion Steve agreed to prepare a resolution for the next meeting.
- 2.

The meeting was adjourned at 2:42 PM.

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY January 7,2022

	2022 Year to date	2022 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	0	73,705	0.0%
Expenses	2,094	41,705	5.0%
Transfers out to Capital Fund #765	0	32,000	0.0%
 Net Revenues, Expenses & Transfers	<u>(2,094)</u>	<u>118</u>	
Beginning Cash Balance	<u>46,904</u>	<u>46,904</u>	
Ending Cash Balance	<u><u>44,810</u></u>	<u><u>47,022</u></u>	

Capital & Improvements Fund #765	
Revenues	0
Transfers in from #711	0
Expenses	0
 Net Revenues, Expenses & Transfers	<u>0</u>
Beginning Fund Balance	<u>362,640</u>
Ending Fund Balance	<u>362,640</u>