

LEDGEWOOD BEACH WATER DISTRICT

Minutes February 8, 2022, Meeting

Doug Martin called the meeting to order at 2:01 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin. Four community members and Andy Campbell, WWS were present.

Minutes:

MOTION (Martin/Callahan): Approve the minutes of the January 6 meeting. The motion passed 3-0

Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
2/7/2022	OM 2-1	Whidbey Water Services LLC	\$2,954.37
2/7/2022	OM 2-2	Puget Sound Energy	\$ 216.74
2/7/2022	OM 2-3	WA Assn of Water & Sewer Dist.	\$ 50.00
2/7/2022	OM 2-4	Whidbey Telcom	\$ 35.81
2/7/2022	OM 2-5	Island County Auditor	\$ 412.45
	Total		\$3,669.37

MOTION (Diklich/Callahan): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Martin/Callahan): Approve the financial reports dated January 7, 2022. The motion passed 3-0.

Operations: (January 2022) by Andy Campbell, WWS.

- The Pinecrest well pumped 552,398 gallons in January. Average daily usage per meter was 126 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- WWS investigated a service leak at 1869 Cedarcrest.
- In answering a question from the public, Andy reported that he has one fire hydrant at his shop. The contractor that installs hydrants is currently on another job. WWS will attempt to schedule.

Old Business:

1. Draft resolution #101 pertaining to setting rates & charges. Rate payers received a noticed proposed rate increases with the most recent water bill. The due diligence that the Commissioners completed was discussed. Included in the discussion was the historical cost of District infrastructure and financial projections over the next eight years.

Diane mentioned questions submitted by a rate payer via our website. The Commissioners discussed the current capital balance vs. the anticipated costs to replace critical infrastructure. The five-year schedule of base-rate increases vs. a single increase was also discussed by the Commissioners. Future borrowing was discussed. Future funds availability, rates, terms, and covenants are unknown. Approaching any future borrowing from a strong cash position would be to the advantage of the district.

2. Resolution #102 Appointment of Agent to Receive Claims for Damages. This resolution puts the district in compliance with RCW 4.96.20.

MOTION: (Diklich/Callahan) To adopt Resolution #102 as presented. The motion passed 3-0.

New Business:

1. Water District website. There was discussion on increasing the visibility of the web site through search engines or word of mouth.
2. Diane and Steve attended the annual WASWD conference. There was emphasis on the importance of open public meetings. There was also training on public records, and ethics.

Doug adjourned the meeting at 3:22PM.

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY February 7, 2022

	2022 Year to date	2022 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	10,637	73,705	14.4%
Expenses	5,815	41,705	13.9%
Transfers out to Capital Fund #765	0	32,000	0.0%
 Net Revenues, Expenses & Transfers	<u>4,821</u>	<u>118</u>	
Beginning Cash Balance	<u>46,904</u>	<u>46,904</u>	
Ending Cash Balance	<u><u>51,725</u></u>	<u><u>47,022</u></u>	

Capital & Improvements Fund #765	
Revenues	0
Transfers in from #711	0
Expenses	0
 Net Revenues, Expenses & Transfers	<u>0</u>
Beginning Fund Balance	<u>362,640</u>
Ending Fund Balance	<u>362,640</u>