

LEDGEWOOD BEACH WATER DISTRICT

Minutes March 8, 2022, Meeting

President Martin called the meeting to order at 2:02 PM.

Commissioners present were Diane Callahan and Doug Martin. Steve Diklich was excused. Four community members and Andy Campbell, WWS, were present.

A question was raised by a community member concerning the district's payment of the electrician's bill for service on the firehouse thermostat. According to the current MOU between LBWD and LBCC, the community club is responsible for interior firehouse maintenance. Commissioner Martin expressed his awareness of the MOU terms.

Another community member discussed issues related to high water bills resulting from leaks. One problem is that because meters are only read every three months, it's possible for leaks to go undetected for a long period of time at the expense of the homeowner. A request was made to review the district's rate relief policy. The board agreed to review rate relief options. Commissioner Callahan also raised the possibility of establishing a voluntary contribution program to assist low income district members.

Minutes:

MOTION (Martin/Callahan): Approve the minutes of the February 8th meeting. The motion passed 2-0

Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
3/8/2022	OM 3-1	Commissioner Callahan	\$ 513.55
3/8/2022	OM 3-2	Commissioner Diklich	\$ 40.72
3/8/2022	OM 3-3	Whidbey Water Service	\$ 996.80
3/8/2022	OM 3-4	Puget Sound Energy	\$ 267.95
	Total		\$ 1,819.02

MOTION (Callahan/Martin): Approve all vouchers listed above for payment. The motion passed 2-0.

MOTION (Callahan/Martin): Approve the financial reports dated February 8, 2022 as presented. The motion passed 2-0.

Operations: (February 2022) by Andy Campbell, WWS.

- The Pinecrest well pumped 333,159 gallons in February. Average daily usage per meter was 84 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- No maintenance was performed in February

Old Business:

1. Resolution #101 Setting Water Rates and Charges

A letter from Commissioner Diklich in support of Resolution #101 was read into the record.

MOTION: (Martin/Callahan) To adopt Resolution #101 as presented. The motion passed 2-0.

2. Ledgewood Beach Water District website enhancement and search engine optimization is under review. Findings will be presented at the April 12th board meeting.
3. The contractor is ready to replace the fire hydrant on Fircrest Avenue at any time. WWS expects work to be complete by the April 12th board meeting.

New Business

There was no new business.

Commissioner Comments

There were no commissioner comments

Pending items – not on Agenda – no discussion or action expected

1. Update on Firehouse roof replacement
2. Update on replacement of main line on Sea Shell Court

President Martin adjourned the meeting at 2:25PM.

Respectfully Submitted,

Diane Callahan
Acting Secretary

FINANCIAL SUMMARY as of March 8, 2022

	Feb 2022 YTD	2022 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	19,282	73,705	26.2%
Expenses	7,595	41,705	18.2%
Transfers out to Capital Fund #765	7,692	32,000	24.0%
Net Revenues, Expenses & Transfers	<u>3,995</u>	<u>118</u>	
Beginning Cash Balance	<u>46,904</u>	<u>46,904</u>	
Ending Cash Balance	<u>50,899</u>	<u>47,022</u>	

Capital & Improvements Fund #765	
Revenues	356
Transfers in from #711	7,692
Expenses	0
Net Revenues, Expenses & Transfers	<u>8,048</u>
Beginning Fund Balance	<u>362,640</u>
Ending Fund Balance	<u>370,688</u>