

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes April 12, 2022, Meeting

President Martin called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan and Doug Martin. Steve Diklich was excused. Five community members and Andy Campbell, WWS, were present.

### Community Comments:

Thanks were expressed to Whidbey Water Services for completing the fire hydrant replacement on Fircrest Avenue.

### Minutes:

MOTION (Martin/Callahan): Approve the minutes of the March 8th meeting. The motion passed 2-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
4/12/2022	OM 4-1	Commissioner Callahan	\$ 118.21
4/12/2022	OM 4-2	Whidbey Water Services	\$ 1,496.37
4/12/2022	OM 4-3	Puget Sound Energy	\$ 160.87
4/12/2022	OM 4-4	Camarena Landscaping (2 mths)	\$ 326.10
4/12/2022	OM 4-5	Whidbey Telecom	\$ 71.62
	Total		\$ 2,173.17

MOTION (Callahan/Martin): Approve all vouchers listed above for payment. The motion passed 2-0.

MOTION (Callahan/Martin): Approve the financial reports dated March 2022 as presented. The motion passed 2-0.

### Operations: (March 2022) by Andy Campbell, WWS.

- The Pinecrest well pumped 342,360 gallons in March. Average daily usage per meter was 78 gallons (141 connections).
- Estimated usage for maintenance and flushing 2,000 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- All fire hydrants were leak checked.
- Residential meters were read.
- Service at 1956 Pinecrest was flow tested with no issues detected.

### Old Business

1. Ledgewood Beach Water District website enhancement and search engine optimization is under review. Findings will be presented at the May 10th board meeting.

**New Business:**

1. A voluntary contribution program to assist low income LBWD customers to be discussed.

**Commissioner Comments:**

Commissioner Callahan mentioned an EPA sponsored webinar on building resilience in northwest climate region water utilities, to be presented on April 20, 2022.

**Pending items - not on Agenda - no discussion or action expected:**

1. Update on Firehouse roof replacement
2. Update on replacement of main line on Sea Shell Court

President Martin adjourned the meeting at 2:15 PM.

Respectfully Submitted,

Diane Callahan  
Acting Secretary

**FINANCIAL SUMMARY April 12, 2022**

	Mar 2022 YTD	2022 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	19,934	73,705	27.0%
Expenses	7,635	41,705	17.7%
Transfers out to Capital Fund #765	7,692	32,000	24.0%
Net Revenues, Expenses & Transfers	4,607	118	
Beginning Cash Balance	46,904	46,904	
Ending Cash Balance	53,330	47,022	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	356
Transfers in from #711	7,692
Expenses	0
Net Revenues, Expenses & Transfers	8,048
Beginning Fund Balance	362,640
Ending Fund Balance	370,688