

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes May 10, 2022, Meeting

Diane Callahan called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin (arrived at 2:20PM). Four community members and Andy Campbell, WWS were present.

### Minutes:

MOTION (Diklich/Callahan): Approve the minutes of the April12 meeting. The motion passed 2-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
5/5/2022	OM 5-1	Diane Callahan	\$ 273.52
5/5/2022	OM 5-2	Whidbey Water Services LLC	\$2,521.61
5/5/2022	OM 5-3	Puget Sound Energy	\$ 187.07
5/5/2022	OM 5-4	WA State Department of Health	\$ 396.40
5/5/2022	OM 5-5	Whidbey Telcom	\$ 35.81
5/5/2022	OM 5-6	Madsen Enterprise, Inc.	\$4,574.08
5/5/2022	OM 5-7	Camarena Landscaping	\$ 326.10
5/5/2022	Quarter 1-22	Internal Revenue Service	\$ 95.78
	Total		\$8,410.37

MOTION (Callahan/Diklich): Approve all vouchers listed above for payment. The motion passed 2-0.

MOTION (Diklich/Callahan): Approve the financial reports dated April 2022. The motion passed 2-0.

**Operations:** (April 2022) by Andy Campbell, WWS.

- The Pinecrest well pumped 346,100 gallons in April. Average daily usage per meter was 82 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- WWS repaired a leak at 1864 Driftwood.
- The service was repaired at 1852 driftwood.
- In answering a question from the public, Andy reported that he has one fire hydrant at his shop. The contractor that installs hydrants is currently on another job. WWS will attempt to schedule.

### Old Business:

1. Firehouse roof replacement-Steve presented a proposal to replace the roofing from Masterwork Roofing in the amount of \$9,207.00 + Washington State Sales Tax. Masterwork Roofing was on the small works roster provided by WWS.

MOTION (Diklich/Callahan): To approve the proposal from Masterwork Roofing in the amount of \$9,207.00 plus Washington State Sales Tax. The motion passed 3-0.

**New Business:**

1. Consolidation Feasibility Study Grants (WA Dept. of Health)—Doug present information on grants available to districts to study consolidation with other districts or associations. None of the commissioners were committed to expanding the district, it was agreed that investigating the grant was worthwhile. Diane agreed to research and report on the requirements that would be imposed by accepting the grant.
2. Diane presented a concept of the District working with a 3<sup>rd</sup> party non-profit to provide financial assistance to qualified ratepayers in meeting their obligation to the Water District. Funds would be collected voluntarily from rate payers. The funds would be available to provide financial assistance based on criteria established by the District. Many issues were discussed. The Commissioners agreed to table the discussion to a future meeting.
3. Firehouse hot water and heating solutions. Greg (LBCC president) has found an electrician that will replace the thermostat. Steve will contact Rocky Knickerbocker from the small works roster to explore hot water solutions.

**Commissioner Comments:**

1. Diane asked Andy about a tour of District facilities, it was discussed, and we will schedule it at the end of a regular meeting.
2. Steve will provide a template for Operations Policy for Commission comment at the next meeting.
3. LBCC wants to install WiFi in the firehouse and wants to know if the District is interested in splitting the cost. This will be a topic for a future meeting.

Doug adjourned the meeting at 3:20PM.

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY April 30, 2022**

	2022 Year to date	2022 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	28,852	73,705	39.1%
Expenses	18,218	41,705	43.7%
Transfers out to Capital Fund #765	7,502	32,000	23.4%
 Net Revenues, Expenses & Transfers	<u>3,132</u>	<u>118</u>	
Beginning Cash Balance	<u>46,868</u>	<u>46,904</u>	
Ending Cash Balance	<u><u>50,000</u></u>	<u><u>47,022</u></u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	538
Transfers in from #711	7,502
Expenses	0
 Net Revenues, Expenses & Transfers	<u>8,040</u>
Beginning Fund Balance	<u>362,813</u>
Ending Fund Balance	<u>370,853</u>