

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes November 8, Meeting

Doug Martin called the meeting to order at 2:01 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin. Two community members and Andy Campbell, WWS, were present.

### Minutes:

MOTION (Callahan/Martin): Approve the minutes of the October 11 meeting. The motion passed 3-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
11/8/2022	OM 11-1	Diane Callahan	\$ 118.21
11/8/2022	OM 11-2	Whidbey Water Services LLC	\$ 939.23
11/8/2022	OM 11-3	Puget Sound Energy	\$ 286.58
11/8/2022	OM 11-4	Camarena Landscaping	\$ 163.20
11/8/2022	OM 11-5	Whidbey Telecom	\$ 71.70
	Total		\$1,578.92
11/8/2022	CL 11-1	Harbor Plumbing South LLC	\$2,602.50

MOTION (Callahan/Diklich): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Callahan/Diklich): Approve the financial reports dated August 2022. The motion passed 3-0.

**Operations:** (October 2022) by Andy Campbell, WWS.

- The Pincrest well pumped 507,902 gallons. Average daily usage per meter was 120 gallons.
- Tests for coliform, iron and manganese were all satisfactory.

### Old Business:

1. Voluntary Contribution Program. Diane suggested that at the next meeting the Commissioner do the following:
  - Review and summarize the proposed program.
  - Determine and discuss the actions and decisions that would be required to implement the program.
  - Decide on the future of the voluntary Contribution Program.
2. Service Policy – issue tabled to next meeting.

3. Draft fee resolution—A draft resolution was prepared by Doug. The Commissioners the method of charging interest on past due accounts. Steve suggested that we drop the word accrued and assign a resolution number, then resubmit the resolution for action at the next meeting.

**New Business:**

1. LBCC Firehouse Facility Use Agreement—The Commissioners discussed the draft usage agreement submitted by LBCC. Donna Detamore, LBCC board member was present for this discussion. for this discussion. The Commissioners felt that the proposed agreement needed to provide a pathway for rate payors that are not members of LBCC to reserve and use the facility.

Doug adjourned the meeting at 2:35 PM.

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY November 8, 2022**

	2022 Year to date	2022 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	68,152	73,705	92.5%
Expenses	40,315	41,705	96.7%
Transfers out to Capital Fund #765	32,000	32,000	100.0%
	<hr/>		
Net Revenues, Expenses & Transfers	<b>(4,163)</b>	118	
Beginning Cash Balance	46,868	46,904	
Ending Cash Balance	<u>42,705</u>	<u>47,022</u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	13,287
Transfers in from #711	32,000
Expenses	13,979
	<hr/>
Net Revenues, Expenses & Transfers	31,309
Beginning Fund Balance	362,813
Ending Fund Balance	394,122