

LEDGEWOOD BEACH WATER DISTRICT

Minutes December 12, 2023, Meeting

Commissioner Martin called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan, Mitch Klein, and Doug Martin. 5 community members and Peter Moore, WWS were present.

Public Comments:

A request was made that the LBWD Board consider a hold on future water rate increases.

Minutes:

MOTION (Martin/Callahan): Approve the minutes of the November 14 meeting. The motion passed 3-0

Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
12-11-23	OM 12-1	Diane Callahan	118.21
12-11-23	OM 12-2	Whidbey Water Services LLC	1,804.73
12-11-23	OM 12-3	Puget Sound Energy	272.06
12-11-23	OM 12-4	Camarena Landscaping	163.20
12-11-23	OM 12-5	Whidbey Telecom	35.55
	Total		2,393.75

MOTION (Callahan/Klein): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Klein/Callahan): Approve the financial reports dated December 2023. The motion passed 3-0.

Operations: November operations, Peter Moore, WWS.

- The Pinecrest well pumped 349,765 gallons in 162.83 hours. Average daily usage per meter was 83 gallons. Backwash water used 16,100 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- Meters were read.

Report on Newell Firehouse rental usage:

No new rentals were reported for the month of November. Year-to-date rental revenue is \$75.00.

Old Business:

There was no new discussion on the draft budget presented at the November 14th meeting.

MOTION (Callahan/Klein): Approve the 2024 budget. The motion passed 3-0.

New Business:

There was no new business.

Commissioner Comments:

The Board recognized past commissioner Steve Diklich and current commissioner Doug Martin with certificates of appreciation for their service to the Ledgewood Beach Water District community. MC Brill was recognized for her unwavering efforts to maintain and enhance the District website to meet the changing needs of the LBWD.

Peter Moore announced that Whidbey Water Services will be conducting a workshop to explain the capabilities of the new water meters. Date and time TBD.

Commissioner Martin adjourned the meeting at 2:25 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Diane Callahan". The signature is written in a cursive, flowing style.

Diane Callahan
Secretary

Ledgewood Beach Water District - Financial Statement 2023

OPERATIONS & MAINTENANCE - #711	December Report	Annual Budget	Budget Target to Achieve
Cash Balance	22,759.19	22,759.19	0.00
Receipts - Base Rate	66,218.06	67,000.00	781.95
Receipts - Sale of Water	14,445.13	11,000.00	(3,445.13)
Receipts - Other	40.00	40.00	0.00
Receipts - Transfer Fees Escrow	250.00	250.00	0.00
Receipts - Rental (Firehouse)	75.00	0.00	(75.00)
Late Fees Collected	909.73	909.73	0.00
Computer Adjustment	0.00	0.00	0.00
NSF Checks	(149.73)	0.00	149.73
NSF Funds Collected	149.73	149.73	0.00
NSF Fees Charged	50.00	0.00	(50.00)
Expenses			
Operation & Maintenance (Vouchers)	(33,842.00)	(45,850.00)	(12,008.00)
NSF Withdrawn from Island County	(40.00)	0.00	40.00
Transfer To Capital Improvements Fund #765	(50,000.00)	(32,000.00)	18,000.00
Other	0.00	0.00	0.00
Ending Balance Operations & Maintenance fund	\$ 20,865.11	\$ 24,258.65	\$ 3,393.55
CAPITAL IMPROVEMENT FUND - #765			
Cash Balance	400,572.43	400,000.00	(572.43)
Receipts Hook-ups	11,000.00	0.00	(11,000.00)
Receipt Tax on Hook-up	0.00	0.00	0.00
Cash Balance Emergency Reserves	20,000.00	20,000.00	0.00
Interest Earned on Investments	6,787.65	0.00	(6,787.65)
Transfer In From Operation & Maintenance Fund #711	50,000.00	32,000.00	(18,000.00)
Less Capital Improvement Expenses	(294.11)	(6,000.00)	(5,705.89)
Ending Balance Capital Improvement Fund	488,065.97	446,000.00	\$ (42,065.97)
TOTAL OF ALL ACCOUNTS (Fund 711 and Fund #765)	508,931.08	470,258.65	(38,672.43)
Invested Funds	(480,000.00)		
Total Available Cash	28,931.08		
Annual Interest Earned from Investments (Year to Date)	\$ 6,787.65		