

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes December 13, 2022 Meeting

Doug Martin called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan and Doug Martin. Commissioner Diklich was excused. Three community members and Andy Campbell, WWS, were present.

### Public Comments:

There was discussion of the need for an emergency generator. Discussion tabled for a future date. It was also mentioned that the LBWD website needs to be updated with the latest approved board meeting minutes.

### Minutes:

MOTION (Callahan/Martin): Approve the minutes of the November 8 meeting. The motion passed 2-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
12/12/2022	OM 12-1	Diane Callahan	\$ 118.21
12/12/2022	OM 12-2	Whidbey Water Services LLC	\$ 1052.17
12/12/2022	OM 12-3	Whidbey Telecom	\$ 35.85
12/12/2022	OM 12-4	Puget Sound Energy	\$ 186.19
12/12/2022	OM 12-5	Washington Association of Sewer and Water Districts	\$ 50.00
	Total		\$1,442.42

MOTION (Callahan/Martin): Approve all vouchers listed above for payment. The motion passed 2-0.

MOTION (Callahan/Martin): Approve the financial reports dated December 2022. The motion passed 2-0.

**Operations:** (November 2022) by Andy Campbell, WWS.

- The Pinecrest well pumped 323,734 gallons. Average daily usage per meter was 77 gallons.
- Tests for coliform, iron and manganese were all satisfactory.
- A leak was investigated at the well meter.

### Old Business:

1. RESOLUTION #104 - Service Policy – discussion and action deferred until the next meeting.
2. RESOLUTION #105 – LedgeWood Beach Water District Rates & Charges – discussion and action deferred until the next meeting.

### New Business:

1. 2023 Budget – initial review and discussion. Commissioner Martin will update the budget and present for approval at January's meeting.

2. Water Usage report - deferred to January's meeting.
3. Update on Resolution #100 – Investment of Monies discussion deferred to January's meeting.
4. 2022 Census Request from US Dept of Commerce to be completed by Commissioner Martin.

Doug adjourned the meeting at 3:03 PM

**FINANCIAL SUMMARY December 12, 2022**

	2022 Year to date	2022 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	74,357	73,705	100%
Expenses	41,816	41,705	100%
Transfers out to Capital Fund #765	32,000	32,000	100%
Net Revenues, Expenses & Transfers	541	118	
Beginning Cash Balance	46,868	46,904	
Ending Cash Balance	47,409	47,022	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	13,287
Transfers in from #711	32,000
Expenses	13,979
Net Revenues, Expenses & Transfers	31,309
Beginning Fund Balance	362,813
Ending Fund Balance	394,122