

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes February 14, Meeting

Doug Martin called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin. Two community members and Andy Campbell, WWS, were present.

There were no public comments.

### Minutes:

MOTION (Callahan/Martin): Approve the minutes of the January 10 meeting. The motion passed 3-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
2/7/2023	OM 2-1	Diane Callahan	\$ 375.10
2/7/2023	OM 2-2	Whidbey Water Services LLC	\$1,286.26
2/7/2023	OM 2-3	Puget Sound Energy	\$ 235.18
2/7/2023	OM 2-4	Whidbey Telecom	\$ 35.85
	Total		\$1,932.39

MOTION (Martin/Callahan): Approve all vouchers listed above for payment. The motion passed 3-0.

The Commissioners discussed the financial statements. The Commissioners discussed some topics pertaining to the presentation of the financial statements. Topics discussed involved various budget items as presented and depreciation on the fire house and the pump house. Doug will forward queries to Teri.

MOTION (Callahan/Martin) To approve the financial statements as presented. The motion passed 3-0.

### Operations: (January 2023) by Andy Campbell, WWS.

- The Pinecrest well pumped 328,970 gallons. Average daily usage per meter was 77 gallons.
- Tests for coliform, iron, manganese, and volatile organic compounds were all satisfactory.

### Old Business:

1. Resolution 104, Service Policy, was discussed. The Commission individually reviewed the resolution. Doug led a discussion of the document with the Commissioners offering changes. At this point all changes were editing. The resolution will be presented at a future meeting for action.

2. Resolution 105, LBWD rates and charges was discussed. Doug presented a draft of the resolution, which discloses all water district rates and charges in a single document. The resolution will be submitted at a future meeting for Commissioner action.

**New Business:**

1. Resolution 100, investments. The Commissioners discussed Resolution 106 to supersede resolution 100. The resolution specifically names the auditing officer and alternate auditing officer as required by the rules adopted by the Island County Treasurer.
2. Notification of election for LBWD position #1. A notification from the Island County Auditor was read into the record. Important dates include filing period (May 15 – 19, 2023, primary election (August 1, 2023, if necessary) and general election (November 7, 2023).

**Commissioner Comments:**

1. LBCC is considering action to serve 90-notice to terminate the management agreement relating to the fire house.
2. Diane circulated a blank questionnaire relating to a press release addressing a disaster. There are several thought provoking questions outlining information and actions that must be planned and disseminated to the rate payors. The Commissioners will work on this topic at future meetings.

Doug adjourned the meeting at 3:30 PM.

Respectfully Submitted,

Steve Diklich  
Secretary