

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes May 9, Meeting

Doug Martin called the meeting to order at 2:00 PM.

Commissioners present were Diane Callahan, Steve Diklich, and Doug Martin. Five community members and Andy Campbell, WWS, were present.

There were no public comments.

### Minutes:

MOTION (Callahan/Martin): Approve the minutes of the April 11 meeting. The motion passed 3-0

### Financial:

The Commissioners reviewed the following vouchers for payment:

Date	Voucher #	Payee	Amount
5/2/2023	OM 5-1	Diane Callahan	\$ 118.21
5/2/2023	OM 5-2	Whidbey Water Services LLC	\$1,018.61
5/2/2023	OM 5-3	Puget Sound Energy	\$ 270.90
5/2/2023	OM 5-4	Camerana Landscaping	\$ 326.40
5/2/2023	OM 5-5	Washington Assn of Water & Sewer Districts	\$ 110.00
5/2/2023	OM 5-6	Whidbey Telecom	\$ 35.85
5/3/2023	OM 5-7	Doug Martin	\$ 184.46
	Total		\$2,034.43

MOTION (Callahan/Martin): Approve all vouchers listed above for payment. The motion passed 3-0.

MOTION (Martin/Diklich) To approve the financial statements as presented. The motion passed 3-0.

### Operations: (April 2023) by Andy Campbell, WWS.

- The Pinecrest well pumped 318,274 gallons. Average daily usage per meter was 75 gallons.
- Tests for coliform, iron, and manganese were all satisfactory.

### Old Business:

1. A draft resolution regarding the use of Newell Firehouse was presented. The draft covered the points previously discussed by the Commissioners and incorporated recommendations from MSRC and use rules previously discussed. Some of the points discussed:
  - Remove rate structure from this resolution. Make the rates part of the overall District fee and rate structure.
  - Need for a damage/cleaning deposit.
  - The nature of the management of the facility and collection of any fees.
  - Document the methodology for determining rates.

- Legal review (due diligence) of the resolution and use agreement.

**New Business:**

1. Enduris contacted the District regarding the upcoming renewal. The Commissioners reviewed the prior year's Liability Exposure Questionnaire. Steve was directed to complete the questionnaire for the current renewal, updating the 'Annual Revenue' amount to reflect the current budget amount.

Additionally, Steve will work on getting access to the Enduris web site for the other Commissioners.

**Commissioner Comments:**

- Commissioner Callahan made a statement encouraging the use of the "Public Comment" period at each meeting to voice questions, and concerns regarding District activity.

Doug adjourned the meeting at 3:02 PM.

Respectfully Submitted,



Steve Diklich  
Secretary