

# Ledgewood Beach Water District

Monthly Minutes

Meeting date: February 9, 2016

The meeting was called to order at 2:00

Commissioners attending: Young, Gladhart and Pinter

Whidbey Water Services representatives: Ann Campbell, Andy Campbell

Public attending: M C Brill

The minutes from the meeting of January 12, 2016 were presented and approved by all commissioners.

Monthly financial statements were presented by Terri Campbell, billing updates were reviewed and discussed. Balances of the operating cash reserve, emergency reserve and replacement reserve were not available at meeting time, Mrs. Campbell indicated that the county is expected to provide this information on February 10, 2016.

Vouchers 2016,2,1 and 2016, 1,2 for a total of \$1,285.70 were presented and approved by all commissioners.

Water testing and chlorine: WWS will continue to evaluate water condition, testing at the #3 well (Pinecrest pump house) to assure appropriate chlorine delivery levels.

Low water flow had been reported by James Simon, by-pass check by WWS indicated a faulty or broken water meter. Replacement scheduled subject to parts availability.

Resolution 95 regarding rate increase and quarterly billing was presented and signed by all commissioners.

A suggestion has been received to fill the ditch in front of the #3 pump house to provide additional parking and increase safety. The project would require drainage pipe installation, modification of the backwash drainpipe, gravel fill and grading. Cost and permit requirements will be evaluated and reported at our next meeting.

Petty cash: This account has been used to pay the PSE bill and in the past, miscellaneous expenses. After discussion it was agreed that it may be difficult to audit and control this account. Billing from PSE will be handled by WWS. It was moved, seconded and agreed by all commissioners to close our petty cash account at Wells Fargo Bank.

Safe deposit box: January business included an authorization to change access to the box to current commissioners. Treasurer Gladhart will make arrangements for this change.

M C Brill questioned the \$25 charge to customers at the time of home sale and transfer of ownership.

She asked where this charge originated (WWS/LBWD), if this charge was necessary and if it could be waived or eliminated. Commissioners will examine the issue and report at the March meeting.

Meeting adjourned at 4:10PM

Chad Gladhart, Secretary