

Ledgewood Beach Water District

Monthly Minutes

Meeting date: April 12, 2016

The meeting was called to order at 2:00 PM

Commissioners attending: Young, Gladhart and Pinter

Whidbey Water Services representatives: Terri Ann Campbell, Andy Campbell

Public attending: None

The minutes from the meeting of March 8, 2016 were presented and approved by all commissioners.

Monthly financial statements were presented by Terri Campbell, she reported income of \$11,345.49 resulting in a \$2,816.42 surplus for the month of February and a total of fixed assets of \$176,525.19. Vouchers 4-1, 4-2, 4-3 and 4-4 totaling \$1,119.17 were presented and approved by all commissioners.

There were no past due accounts reported.

Terri Campbell will obtain a competitive quote for the district's insurance coverage. Porter Whidbey Agency will be contacted to include Terri Ann Campbell and Beverly Chan to the LBWD policy.

March 15, 2016 meter reading report. For the period 12/15/2015 – 3-15-2016 total well production was 781,334 gallons. Metered sales for the period were 751,563 leaving 29,771 gallons lost (3.8%).

Treatment plant test results: <to be completed after clarification at meeting >

Andy will provide valve exercise schedule, deferred maintenance list, cost projections and schedule.

It was moved, seconded and agreed by all commissioners to adopt the SMALL WORKS ROSTER currently used by Whidbey Water Systems.

WWS is collecting and will deliver collars to be installed where valves, standpipes and blow-off connections may present a safety concern.

State Department of Health website: WWS will post the required announcement on the DOH/Drinking Water site to establish LBWD goals.

Cross Connection Survey: This issue was tabled for consideration in the fall after the

guidelines and previous activities have been reviewed.

A presentation by PSE, sponsored by LBPOA and LBWD titled "*know your utility*" is scheduled for Thursday, May 5, 2016 at 6:30PM at the Firehouse. Email announcements and invitations will be delivered.

The meeting was adjourned at 3:40PM
Chad Gladhart, Secretary