

# Ledgewood Beach Water District

Monthly Minutes

Meeting date: Oct. 11, 2016

Commissioners attending: Ralph Young and Don Pinter  
Commissioner absent: Chad Gladhart  
Whidbey Water Services representatives: Andy Campbell

The meeting was called to order at 2:20PM

The minutes from the September 13, 2016 meeting were presented and approved by Ralph and Don.

Monthly financial statements were presented by Andy Campbell and reviewed. Vouchers 10-1, 10-2 and 10-3 for a total of \$1,245.93 were approved and signed by the commissioners.

The Financial Reports were handed out by Andy Campbell. In discussing the reports, Ralph Young questioned whether the quarterly billings were reported at the time they were sent out or at the time they were received. Andy indicated they were on a cash basis and were reported when received.

The Island County Treasurer's Report was handed out and reviewed.

The request to the State to reduce the number of times per month we are required to take water samples since we are now only using the Pinecrest pump and the chlorine levels have stabilized was denied. The State indicated that the time frame was too short and required that we continue with daily monitoring for several months more. We reviewed a monthly production report showing the one pump was adequate for the time being.

We discussed the use of the one pump and the likelihood for the need for pumps #2 & #3. Ralph inquired whether we should pull the meters on pumps #2 & #3 and put an hour meter on the Pinecrest pump when they're rewiring it. He also suggested we test the pulled meters and then replace the Pinecrest meter with a tested one. Andy indicated he would do so.

In regards to the rewiring of the Pinecrest pumphouse, Andy indicated that they were waiting for PSE to provide them with a time they could pull the power.

We discussed our insurance needs. Andy stated that Enduris was the preferred provider as they specialized in smaller water district programs. The new policy would cover the commissioners as well as Terri Campbell. Ralph and Don agreed and would proceed upon discussions and approval from Chad.

The ditch project should be done by the end of November. Garry Bedford is arranging the use of an excavator capable of lifting the catch basins.

Rip's Roofing inspected the roof on the Firehouse and indicated it should last through the winter. He provided us with an estimate of \$3,815.37 to put a 40 year metal roof over the existing roof. He indicated he was booked out for several months so the sooner we got on his schedule the better. The bid is priced on today's costs and may be subject to change. Ledgewood Beach Property Owners has approved their half of the costs up to \$3,000.

There was a discussion regarding our Petty Cash Fund. Terri Campbell will look into reimbursement of the \$300 in it.

The meeting was adjourned at 3:30PM.

Don Pinter, Acting Secretary