

Ledgewood Beach Water District

Monthly Minutes

Meeting date: November 8, 2016

Commissioners attending: Ralph Young, Don Pinter and Chad Gladhart^[SEP]

Whidbey Water Services representatives: Andy Campbell

The meeting was called to order at 2:00PM

The minutes from the October meeting were reviewed and approved by all commissioners.

Financial statements were presented by Whidbey Water Services and invoices 11-1, 11-2, 11-3 and 11-4 for a total of \$3,963.36 as prepared by Terri Campbell were provided. After review, invoice 11-4 (\$2,119.65 payable to Moch Excavating) was returned for reissue in the amount of \$1,059.83. It had been agreed that the costs of the parking area in front of the Pinecrest pumphouse would be shared between the water district and Ledgewood Beach Property Owners Association.

Andy Campbell provided an operations summary and testing results. Routine samples tested OK. Well #3 pumped 386,080 gallons in October. Meter at well #3 was replaced with a newer meter and tested.

It was reported that Jerry Beck Electric will complete the electrical upgrade to pump #3 on November 17, 2016.

At the October meeting it was agreed to purchase insurance for the district from Enduris. Resolution 98, confirming that selection was prepared and presented. Gladhart moved to accept, Pinter seconded and it was agreed by all commissioners to adopt resolution 98. (copy attached)

Resolution 99, certifying the district as loss payee from insurance claims was prepared and presented. Young moved, Gladhart seconded and it was agreed by all commissioners to adopt resolution 99. (copy attached)

The district has maintained a petty cash account at Wells Fargo for the purpose of timely payments to PSE. It is no longer necessary to use this account, the last PSE payment made from petty cash was in 2015. It was agreed by all

commissioners to close this account; treasurer Gladhart will make the arrangements.

The district rents a safe deposit box at the Coupeville branch of Wells Fargo. Treasurer Gladhart will coordinate an appointment at the bank to review contents and update the bank records to reflect authorized users. (Pinter and Young)

The Newell Firehouse is in need of roof replacement. Estimates are being solicited from area roofers.

It was agreed by all commissioners to purchase six concrete parking barriers to complete the parking lot improvement well house #3.

It was agreed by all commissioners to authorize up to \$300 for lighting upgrades at well house #3.

Commissioner Gladhart announced he is moving out of the neighborhood and therefore, submitted his resignation effective November 30, 2016.

The meeting was adjourned at 3:45PM.