

LEDGEWOOD BEACH WATER DISTRICT

Monthly Minutes – March 14, 2017

The meeting was called to order at 2:01 p.m.

Commissioners present were Ralph Young, Don Pinter and Dale Hockstra. Andy Campbell represented Whidbey Water Systems. Mr. Doug Martin was present as a guest community member.

Note: The February 14, 2017 meeting was cancelled due to a lack of quorum. Notice was posted on the Firehouse door.

January and February vouchers were reviewed and signed.

January:	Whidbey Water Services	\$873.07
	Puget Sound Energy	\$168.80
	Whidbey Island Water Systems Association	\$200.00
	Wells Fargo Bank	\$35.00
February:	Whidbey Water Services	\$1664.03
	Puget Sound Energy	\$155.75

Financial reports were reviewed:

1. Discussion of how to interpret the operation/maintenance account. Clarification of the meanings of base versus usage revenue.
2. Clarification of the 2017 rate increase by Whidbey Water Services. Increase was based on the Seattle Consumer Price Index.
3. Clarification of title fee reimbursements.

Whidbey Water Services report:

1. There has been a problem with backwash pipe flooding. The rubber collar will be replaced at the Pinecrest well site to fix the problem of water flooding out on the ground.
2. Discussion of the current status of fire retardant testing by the U.S. Navy. As of now, Crockett Lake and Admiral's Cove wells show no detectable toxic material. It is unknown whether the State of Washington will mandate any kind of testing. Independent testing on our own would cost \$300-350. Agreement to continue to monitor the situation.

3. Whidbey Water Services has formally requested that chlorine testing be reduced from five days per week to three days per week.
4. The Department of Health is now requiring manganese testing on a monthly basis for all water districts. Our current manganese level is non-detectable. The last time LBWD exceeded the iron/manganese standard was on 4/10/2000. LBWD will have to perform monthly testing to meet the new DOH guideline.
5. The water leak due to the broken service line under Fircrest Avenue resulted in a loss of 20,000 gallons.
6. Meter reading is on schedule.

General Business:

1. At the Washington Association of Sewer and Water Districts conference it was recommended that all Commissioners set up a unique email account for water district business. Ralph Young has already done so (ral.lbwd@gmail.com). Don Pinter and Dale Hockstra will do so.
2. Dale Hockstra has submitted all of the necessary information to Enduris Insurance to maintain our liability coverage.

Goals for 2017:

1. The commissioners agreed that the old power house on Pinecrest Avenue should be demolished and asked Whidbey Water Service to assist in obtaining bids.
2. It was agreed that information on backflow prevention along with a compliance form be included in the July billing statement to all customers.
3. The possibility of an intertie with the Bonair water system was discussed. The unanimous consensus of the commissioners was to continue negotiation with Bonair to see if there is interest and financial support on their part.
4. The status of the replacement of the roof on the firehouse on Pinecrest was discussed. At this point LBWD is waiting on the Ledgewood Beach Property Owners Association for their approval and financial support. LBPOA has also expressed interest in building a storage shed as part of the project.
5. Ralph Young prepared a draft budget for 2017. Following review, Ralph Young moved the approval of the budget, and Don Pinter seconded the motion. The motion was approved 3-0.

New Business:

1. The problem of large evergreen trees with roots very close to water mains was discussed. The consensus of the commissioners was to move forward on this issue to determine a more precise response.
2. It was noted that there is a short time window in May 2017 for filing for election as a commissioner.

3. It is necessary to prepare new goals for water use efficiency. Whidbey Water Service recommends a usage reduction of 1% and reduction of unbilled, unaccounted waste water. These goals have been commonly used by many other districts. Ralph Young made a motion for Whidbey Water Systems to proceed using these standard goals. The motion was seconded by Dale Hockstra. The motion passed 3-0.

There being no other business the meeting adjourned at 4:17 p.m.