

LEDGEWOOD BEACH WATER DISTRICT

Monthly Minutes – September 12, 2017

The meeting was called to order at 2:00 p.m.

Commissioners present were Ralph Young and Don Pinter. Andy Campbell represented Whidbey Water Services.

The August minutes were reviewed. Ralph stated the minutes did not reflect the transfer of \$40,000 from the operating account to the capitol reserve account. The minutes were approved as amended.

The following September vouchers were reviewed and signed.

Whidbey Water Services	\$1,279.25
Puget Sound Energy	\$ 346.14

Ralph inquired as to the increase in the PSE bill. Andy handed out the August production report which showed a 66% increase in water usage from the previous period. The increase in production accounts for the increase in electricity to run the pump. The question then is how much if any is the result of customer usage verses leaks. The pending meter readings should answer that question. It was noted that during the time frame there were three leaks; one on Cedarcrest, one on Fircrest and another on Sea Shell Ct.

Ralph moved to accept the vouchers and financial reports. Don Pinter seconded the motion. Passed 2-0.

Whidbey Water Systems reports:

1. Coliform, Iron, and Manganese are all at non-detectable levels.

General Business:

1. Discussion about customer late fees billed but not collected. Andy indicated they continue to follow up on the payment of all fees.
2. Ralph inquired why the interest paid by the County was shown and then reversed. Andy stated they will appear later.
3. The discrepancy regarding a lead issue has been approved by Steve Holsman at the County. We will do five new samples.
4. Cross Connection Survey – Andy was asked what the response has been on returning the surveys. He indicated they were making a list and a reminder will go out with the next billing.
5. Ralph inquired as to when we could expect the clean-up and removal of the tank across the street. Andy apologized stating they were short staffed due to leaks, etc., and that he would get on it as soon as they could.
6. There was some concern regarding the exact placement of the pipe from the pump house to the main line and the quality of the pipe. Andy indicated they will check both things out when the clean up the area and remove the tank.
7. Andy stated they would be doing the September meter readings this coming Thursday (9/14). Ralph again asked that we receive that report as soon as possible after the readings.

8. Andy indicated that Fox Tree Service said they were ready to start. Ralph indicated he will contact them to show them what needs to be done.
9. Don indicated he was working on the Water Hook-up report. He's attempting to breakout all lots in Ledgewood Beach which have not been built on and does not have a meter. From the reports and correspondence he has, he hopes to determine if any of those have previously paid for a hookup.
10. Don mentioned that he had a customer complain about the smell of chlorine in her water. Andy explained ways to determine if there is in fact a problem and what can be done. He said to run the water for a few seconds, fill a bowl of water and take it away from the sink and smell it. If it doesn't have a chlorine smell the problem is some sewer gas in the sink's plumbing that smells like chlorine. By running the water for a few seconds before using it, any chlorine attached to minerals but unused will be flushed out.
11. Ralph mentioned to Andy his disappointment in hearing that a customer contacted his office regarding our forgiveness policy. He stated the customer was told that all other water districts had such a policy. Ralph stated that when we instituted our policy we contacted 20 other local water districts and associations and were told by most they had none. Either way, Ralph felt Whidbey Water Service should support our policy with our customers. Andy was again asked to provide documentation of his water districts forgiveness policies.
12. Discussion followed regarding the cost of various water districts, their policies, percentage of reserves, and concerns of problems. Andy indicated some are hand to mouth each month while others maintain adequate reserves which they continue to build in case of a major problem or need to replace aging infrastructure. Part of the discussion centered on what would happen with the loss of our one tank and would it be safer to have two. The possibility of inter tying in with Bon Air was mentioned again.

There being no further business the meeting was adjourned at 3:05 p.m.