

# LEDGEWOOD BEACH WATER DISTRICT

## Monthly Minutes – January 9, 2018

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin, Dale Hockstra and Don Pinter. Andy Campbell represented Whidbey Water Systems.

The first item of business was the election of officers for 2018. Dale Hockstra moved that Don Pinter serve as President, Dale Hockstra serve as Secretary, and Doug Martin serve as Deputy Auditor. The motion was seconded by Doug Martin and the motion passed 3-0.

Minutes of the December 2017 meeting were reviewed. A minor correction was noted under new business. Dale Hockstra moved approval as amended. Doug Martin seconded and the motion passed 3-0.

January vouchers were reviewed. Operations and maintenance vouchers listed below were approved unanimously.

Whidbey Water Services	\$1434.60
Puget Sound Energy	\$19.89
County Auditor	\$115.44

Capital Improvements vouchers listed below were approved unanimously.

Fox Tree	\$3152.30
Whidbey Water Services (meter install)	\$1240.80

### Financial Report

1. There was consensus agreement to have Doug Martin talk with WWS about closing the monthly financial report on the last day of the month, rather than the current variable date depending on the Board meeting.
2. The financial statement of January 8, 2018 contained only the current vouchers. However, Dale Hockstra moved to accept the statement thru January 8, 2018 given the above item. Don Pinter seconded and the motion passed 3-0.

### Whidbey Water Services report:

1. The production amount was normal for the month of December at 364,725 gallons.
2. Coliform, Iron and Manganese testing were all good. Chlorine values ranged from .3 to .5 and were stable.

3. All of the samples for Lead, Copper, and Disinfectant by Products are now complete and all were good.
4. Completion of the line between the Pinecrest pump house and the main remains at or very near the top of WWS priority list, just below emergency jobs.
5. The EWG.org Tap Water Database data for Ledgewood Beach was discussed. It was noted that the web site states in bold face print "**tap water provided by this water utility was in compliance with federal health-based drinking water standards**" for the most recently reported quarter (Jan – Mar 2017). It was further noted that the negative responses on the second page were issues from the past or reporting technicalities. It was also noted that EWG.org is a non-governmental environmental advocacy organization which also advertises products for sale. The consensus of the commissioners was to note but not be concerned over the web site.

#### Old Business:

1. The tree removal in easements along Pinecrest and Cedarcrest is complete.
2. The firehouse roofing project is waiting on the contractor. Don Pinter has the quoted price.
3. The consensus of the commissioners was to have George Bratton (engineer) attend the February meeting and provide a proposal/bid for designing the Bonair intertie. Don Pinter will continue to follow up on this.
4. The consensus of the commissioners was to seek bids for a propane powered back-up generator at the Pinecrest well and a possible connection to the Firehouse so it could be used as a command center in the event of a long electrical outage. Bids will be sought from Beck Electric along with others from the small works roster provided by WWS.
5. It was agreed to defer any further decision on two well operation until other active projects have been completed.
6. Don Pinter is working on development of clear, current system maps for emergency use, possibly in conjunction with the Bonair intertie project.
7. Regarding old galvanized service lines, it was noted that these are most problematic when they run under a street, as opposed to those which connect the main to a meter on the same side of the street. Doug Martin made a motion to authorize WWS to do a survey using a metal detector to identify the galvanized service lines at a cost of \$1500 or less. Don Pinter seconded and the motion passed 3-0.

#### New Business:

1. The Washington Association of Sewer and Water Districts conference will be held on January 26, 2018. Doug Martin will attend from LBWD.
2. Doug Martin provided information on Washington's new open meeting law. All commissioners must view the on-line videos at the Washington State Attorney General's Office web site within 90 days of taking office.

3. Don Pinter was informed that LBWD has a safe deposit box at Wells Fargo Bank in Coupeville. Don will look into opening the box and determining its contents.
4. Andy Campbell noted that all commissioners are normally and automatically compensated at the rate of \$114 per month (for the monthly meeting) by state law unless the commissioners choose to waive the compensation. After brief discussion it was agreed to include this on the February 2018 agenda and make a decision at that point.
5. The current official mailing address of LBWD is 325 Alderwood. It was noted that the box at the site is not secure, and that it is somewhat prone to water intrusion. Possibilities mentioned included obtaining a locking mailbox, or switching to a post office box (either unique to LBWD or shared with WWS). It was agreed to also put this item on the February agenda.
6. Andy Campbell mentioned that most water districts review their hookup fee annually. There is a question as to whether the base rate should be rolled in to the fee as an annual increase. Consensus was to defer this to a future meeting as LBWD raised our hookup fee recently.

There being no further business the meeting was adjourned at 4:00 p.m.