

LEDGEWOOD BEACH WATER DISTRICT

Monthly Minutes – February 13, 2018

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin, Dale Hockstra and Don Pinter. Andy Campbell represented Whidbey Water Systems.

Minutes of the January 2018 meeting were reviewed. Dale Hockstra moved approval. Doug Martin seconded and the motion passed 3-0.

February vouchers were reviewed. Vouchers listed below were approved unanimously.

Whidbey Water Services	\$1342.43
Puget Sound Energy	\$218.51
Doug Martin (conference expense)	\$270.38
Wells Fargo (safe deposit box)	\$35.00
George Bratton (engineer)	\$1625.00

Financial Report

1. The 2017 Annual Report was reviewed. Dale Hockstra moved to accept the report, seconded by Doug Martin. Motion passed 3 – 0.
2. The financial statement of February 13, 2018 was reviewed. Doug Martin moved to accept the report, seconded by Dale Hockstra. Motion passed 3 – 0.

Whidbey Water Services report:

1. The production amount was high for the month of January at 548,583 gallons. The spike is due to the service line leak at 1831 Fircrest.
2. Coliform, Iron and Manganese testing were all good.
3. The Central Whidbey Fire District would like STORZ quick connect fittings installed on all fire hydrants. These reduce the time required to hook hoses to hydrants in the event of fire. LBWD has 11 hydrants so the total cost will be approximately \$2000. Doug Martin made a motion to authorize installation of the STORZ fittings with cost limited to \$2500. Don Pinter seconded the motion and it passed 3 – 0.
4. The issue of titles of commissioners on water bills was resolved in a discussion with WWS. No titles will appear in the future.
5. No new information was available on the cross connection survey.
6. Completion of the line between the Pinecrest pump house and the main is still pending.

7. The survey and identification of galvanized service lines is still pending.

Old Business:

1. The firehouse roofing project is waiting on the contractor. Don Pinter provided a brief review of the history of the project. Two bids were received in the fall of 2016, one from Rip's Roofing for \$3815.37 and one from Savage Roofing for \$8612. However, the two bids described different work and are not directly comparable. Both LBWD and LBPOA have approved motions to hire Rip's Roofing. The consensus of the LBWD favored the red colored roof to match the existing trim and firehouse look.
2. The Bonair intertie project was reviewed. Arthur Nowell, Bonair president, has submitted the plans drafted by George Bratton to their engineer and they are OK with them.
 - a. The consensus of the LBWD commissioners was that there need to be meters that can measure the flow of water in both directions, and that locked valves need to be placed so that both districts have to consciously act to allow water sharing.
 - b. An alternative location was suggested, perhaps near the Cox tanks, or at least further uphill to assist in gravity flow. Andy Campbell will look into this with George Bratton.
 - c. There was agreement that work on a detailed usage policy is needed.
3. The backup generator project for the Pinecrest well was reviewed.
 - a. Peak Electric has submitted a bid of \$20,000 for a 20 KW generator at the pumphouse and a separate bid of \$18,000 for a 12 KW generator at the firehouse. The two systems need to be separate. Neither bid includes the cost of the propane tank, pad, and associated plumbing.
 - b. Doug Martin will be meeting with Beck Electric to get their bid.
 - c. Dale Hockstra will see if Current Electric is interested in bidding.
4. Don Pinter is continuing work on development of clear, current system maps for emergency use. Samples shared look promising.
5. The issue of the mailbox at 325 Alderwood was reviewed. Dale Hockstra made a motion to install a new, residential, lockable box to maintain a physical address. Doug Martin seconded the motion which passed 3 – 0. Dale Hockstra will follow up.
6. The three commissioners reviewed the contents of the safe deposit box at Wells Fargo Bank. Contents were deeds and easements. Title pages were photographed.
7. Commissioner items:
 - a. Doug Martin reported that the WAWSD conference was quite useful.
 - b. All were reminded of the need to complete the open meeting training on-line by the end of March. In simple terms, don't email or talk about business outside of the formal meetings.

- c. Consensus was reached that all LBWD commissioners will accept the \$114 compensation per month dictated by state law in 2018, thus making LBWD consistent with all other water districts serviced by WWS.

New Business:

1. The schedule of all LBWD meetings for 2018 was passed out. Meetings are always on the second Tuesday of the month, at 2 p.m., in the Firehouse on Pinecrest Avenue.
2. The idea of reactivating the siren on the roof of the Firehouse for emergency use was considered. It was agreed that emergency notification is not in the purview of LBWD and there were significant concerns over responsibility. The idea was set aside.
3. Don Pinter presented a list of deferred maintenance items associated with the Firehouse building. No action was taken, but there was general agreement to attend to this in the future.

There being no further business the meeting was adjourned at 3:55 p.m.