

LEDGEWOOD BEACH WATER DISTRICT

Monthly Minutes – May 8, 2018

The meeting was called to order at 2:01 p.m.

Commissioners present were Doug Martin, Dale Hockstra and Don Pinter. Andy Campbell represented Whidbey Water Systems. Guests present were Mr. Ralph Young, prior LBWD commissioner, and Ms. Mary Ann Burr, a commissioner of the Crockett Lake Water District.

Public Comments:

1. Mr. Young expressed serious concern regarding three issues. First, he was very disappointed in the process of working with the Ledgewood Beach Property Owners Association to decide on the contract and the color of the new firehouse roof. Second, he was concerned over the “pay raise” that the LBWD Commissioners gave to themselves without public comment, and is concerned that the community is upset. Third, he noted the latest typographical error on the most recent water bill and expressed concern over the capability of Whidbey Water Systems. Following Mr. Young’s comments there was a period of back and forth discussion between Mr. Young and the Commissioners.
2. Ms. Burr noted that from her experience with the Crockett Lake Water District, there were situations where customers were not always happy, but that things tend to smooth out over time.

Minutes of the April 2018 meeting were reviewed. Doug Martin moved approval. Don Pinter seconded and the motion passed 3-0.

April vouchers were reviewed. Doug Martin moved, seconded by Don Pinter to approve the vouchers listed below. Passed 3 – 0.

Whidbey Water Services	\$1447.42
Puget Sound Energy	\$180.79
Doug Martin	\$105.28
Don Pinter	\$105.28
Dale Hockstra	\$105.28
George Bratton	\$391.42

Financial Report

1. The financial statement of May 8, 2018 was reviewed. Doug Martin noted a small error on page 4, bottom left, that funds #761 and #783 were described by the incorrect numbers. Dale Hockstra moved to accept the report with the correction, seconded by Doug Martin. Motion passed 3 – 0. *A summary of the financial statement appears at the end of these minutes. Persons wishing to see the entire financial report may request a .pdf file from the Secretary, Dale Hockstra, at dal.lbwd@gmail.com.*

Whidbey Water Services report:

1. The production amount was 379,460 gallons in April. This amount for the month of April has been essentially level for three years now.
2. Coliform, Iron and Manganese testing were all good.
3. The water lines were flushed on April 16, 2018. Everything went smoothly and a fair amount of residue was flushed out. Chlorine tests before and after the flush at various locations throughout Ledgewood Beach all were 0.5, the proper level.
4. The cross-connection survey (backflow prevention) from 2017 is still in process with WWS talking to approximately 8 remaining customers who may have improper connections.
5. The Pinecrest pumphouse pipeline project is moving forward with the locator service called to verify locations of key underground components.
6. The survey of galvanized service lines project remains in process.

Old Business:

1. The firehouse roofing project was updated. The final color choice for the steel roof is grey, a color fairly close to the present one. The schedule for completion of the work is still open pending Rip's Roofing schedule.
2. The Bonair intertie project was reviewed. It was agreed that locating the intertie at the Cox Road storage location would allow for sharing of maintenance. A possible second connection in the original location was discussed to mitigate the risk of breakage of the Ledgewood Beach Drive main. However, in the end the consensus was to proceed with one location
3. The backup generator project for the Pinecrest well was reviewed. No bid has been received from Beck Electric. Dale Hockstra raised the idea of seeking bids from off island companies if necessary.
4. Don Pinter is continuing work on development of clear, current system maps for emergency use.
5. The safe deposit box at Wells Fargo Bank has been renewed and contents inventoried. This project is now considered complete. Don Pinter is making thumb drives of the content for all commissioners.

New Business:

1. LBWD Data Base and customer contact. Don WBWD has been assembling a spreadsheet of all customers of LBWD so that they could be contacted directly, rather than through the LBPOA mailing list. Doug Martin agreed to research the pros and cons of having a separate LBWD website. Dale Hockstra agreed to work on a possible newsletter to be included with billings. The idea of having public email addresses such as Commissioner 1, Commissioner 2, etc. was also mentioned to allow any customer to contact LBWD.
2. LBWD Budget. It was agreed to conduct a formal budget study to prepare the 2019 budget at the appropriate time.
3. Secretary items.
 - a. The Operation Certificate from the State of Washington has been received.
 - b. Enduris has been provided data for our 2019 insurance renewal. At the same time, WS Risk Management Pool has offered provide a quote. This will be followed up.

There being no further business the meeting was adjourned at 3:15 p.m.

FINANCIAL SUMMARY - MAY 8, 2018

	YTD thru 8-May-18	2018 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	22,748.74	57,600.00	39.5%
Expenses	9,261.79	29,500.00	31.4%
Transfers OUT to Capital Fund #765	25,000.00	44,000.00	56.8%
Net Revenues, Expenses & Transfers	(11,513.05)	(15,900.00)	
Beginning Cash Balance 01/01/2018	40,916.04	40,916.04	
Ending Cash Balance	29,402.99	25,016.04	

Capital & Improvement Fund #765	
Revenues	733.14
Transfers IN from Fund #711	25,000.00
Expenses	6,968.20
Net Revenues, Expenses & Transfers	18,764.94
Beginning Cash Balance	220,962.53
Ending Cash Balance	239,727.47