

LEDGEWOOD BEACH WATER DISTRICT

Monthly Minutes – June 12, 2018

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin and Don Pinter. Commissioner Dale Hockstra had an excused absence. Andy Campbell of Whidbey Water Services also had an excused absence.

There was no public comment.

The minutes of the May 2018 meeting were reviewed. Doug Martin moved approval. Don Pinter seconded and the motion passed 2-0.

June vouchers were reviewed. Doug Martin moved, seconded by Don Pinter to approve the vouchers listed below. Passed 2 – 0.

Whidbey Water Services	\$743.52
Puget Sound Energy	\$155.21
Doug Martin	\$105.28
Don Pinter	\$105.28
Dale Hockstra	\$105.28
Camarene Landscaping	\$150.00
WA Dept of Health – operating permit	\$392.80
Whidbey Water Services – Pinecrest Well site repair of old system	\$3,036.19

Financial Report

1. The financial statement of June 12, 2018 was reviewed. Doug Martin moved to accept the report, seconded by Don Pinter. Motion passed 2 – 0. *A summary of the financial statement appears at the end of these minutes. Persons wishing to see the entire financial report may request a .pdf file from the Secretary, Dale Hockstra, at dal.lbwd@gmail.com.*
2. The commissioners discussed the status of customer accounts. Doug Martin agreed to contact Whidbey Water Services for a list of customer with paid/not paid & NSF status.

Whidbey Water Services (WWS) report was presented but not discussed as WWS staff were not present.

Old Business:

1. The firehouse roofing project was discussed. The contractor has not contacted the District with a timeline to complete the work.
2. The Bonair intertie project was discussed. Doug Martin will arrange for a presentation by the engineer George Bratton at a future meeting to discuss a final location for the intertie.
3. The backup generator project for the Pinecrest well was reviewed. No action or change has occurred since the last meeting.
4. Don Pinter reported that he is continuing work on development of clear, current system maps for emergency use. It is a lengthy process.
5. Don Pinter handed out thumb drives of images of the contents of the safe deposit box. This task is considered complete.
6. Don Pinter reported that work on the LBWD e-mail database is still in work.

New Business:

1. Doug Martin announced that the State updated the compensation limits for commissioners effective July 2018. Waivers of the new state amount of \$144 per meeting were presented and signed by Don Pinter and Doug Martin. Dale Hockstra had previously signed his version. The waivers continued the current practice of \$114 per month for each commissioner.
2. Don Pinter reported that the hydrants were now equipped with Fire District recommended quick connects but discovered that 3 had been missed. Doug Martin stated he would be in touch with Whidbey Water Services to rectify the situation.
3. Don Pinter also noted that at the new construction of Jon & Bridget Simon a second unknown water meter was discovered. Doug Martin stated he would ask Whidbey Water Services to investigate.

There being no further business the meeting was adjourned at 2:35 p.m.

FINANCIAL SUMMARY JUNE 12, 2018

	YTD thru 12-Jun-18	2018 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	27,482.29	57,600.00	47.7%
Expenses	11,059.16	29,500.00	37.5%
Transfers OUT to Capital Fund #765	32,000.00	44,000.00	72.7%
Net Revenues, Expenses & Transfers	(15,576.87)	(15,900.00)	
Beginning Cash Balance 01/01/2018	40,916.04	40,916.04	
Ending Cash Balance	25,339.17	25,016.04	

Capital & Improvement Fund #765	
Revenues	1,058.06
Transfers IN from Fund #711	32,000.00
Expenses	10,004.39
Net Revenues, Expenses & Transfers	23,053.67
Beginning Cash Balance	220,962.53
Ending Cash Balance	244,016.20