

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes – July 10, 2018 Meeting

The meeting was called to order at 2:00 p.m.

Commissioners present were Doug Martin and Don Pinter. Commissioner Dale Hockstra had an excused absence. Also present was Andy Campbell of Whidbey Water Services.

There 24 members of the public present. It was the consensus of the Board to defer public comment to the end of the meeting.

Commissioner Doug Martin read a letter from Commissioner Dale Hockstra. In the letter Commissioner Hockstra stated his current situation and the impacts of current Water District issues on him and his family. Commissioner Hockstra then announced that he intended to resign his position as soon as he clarifies the legal actions necessary.

The minutes of the June 2018 meeting were reviewed. Doug Martin noted two changes in the minutes presented and then moved approval. Don Pinter seconded and the motion passed 2-0.

July vouchers were reviewed. Doug Martin moved, seconded by Don Pinter to approve the vouchers listed below. Passed 2 – 0.

Whidbey Water Services	\$843.57
Puget Sound Energy	\$207.46
Doug Martin	\$105.28
Don Pinter	\$105.28
Camarena Landscaping	\$300.00
Whidbey Water Services – Installation Of Stortz fittings on hydrants	\$2,021.82

### Financial Report

1. The financial statement of July 10, 2018 was reviewed. Doug Martin noted that the report included a payment to Commissioner Hockstra which was excluded from the vouchers approved earlier. Doug Martin moved to accept the report, amended with the exclusion of the payment to Commissioner Hockstra. The motion was seconded by Don Pinter and passed 2 – 0. *A summary of the financial statement appears at the end of these minutes. Persons wishing to see the entire financial report may request a .pdf file from the Acting Secretary Doug Martin, at [dugmart57@gmail.com](mailto:dugmart57@gmail.com).*

## Operations Report

Andy Campbell presented the Operations Report. It was noted that water usage and routine testing of the water were within normal parameters. Mr. Campbell also reported that the Stortz valve installation was complete on all fire hydrants. It was also noted that 137 bills were sent out for water service for a total of about \$14,000. Commissioner Martin inquired about the billing error whereby an erroneous due date was listed on the bills. Mr. Campbell stated that the error was noted and replacement bills with the correct date were sent immediately.

Mr. Campbell gave notice to the Commissioners that an increase in labor rates was coming due to the passage of a state bill applying prevailing wage to water districts. The district will be notified once the impact of the prevailing wage bill is known.

### Old Business:

1. The firehouse roofing project was discussed. The contractor was contacted and he hopes to complete the job sometime this summer.
2. The Bonair intertie project was discussed. No change in this project has been noted. A meeting with the engineer George Bratton is still awaiting scheduling.
3. The backup generator project for the Pinecrest well was discussed. No action or change has occurred since the last meeting.
4. It was reported that, as noted above, the Stortz conversions to the fire hydrants was complete.
5. Don Pinter reported that he is continuing work on development of clear, current system maps for emergency use.
6. Don Pinter reported that the task in developing the LBWD e-mail database is still in work.

### New Business:

1. Don Pinter reported on several customer service issues that occurred in the last month. Most issues were related to the reports of flowing water. In all cases the source of the was determined not be a water leak but natural flow or the result of a scheduled well back flush.
2. Don Pinter reported that he had a meeting with Terri Campbell with Whidbey Water Systems on two issues. The first was the report of a second, previously unknown water meter at a Cedarcrest site. The resident wanted to use both meters and pay for the water usage. It was determined that the base rate would apply to each meter as well as usage. The second issue was the prevailing wage issue noted above. The impact on the Ledgewood Beach Water District would be reported as soon as it is known.
3. Doug Martin reported that he was working with a Ledgewood Beach resident to develop a website for the Water District. This would be a replacement of the existing shared web presence with the LBPOA.

4. Public comment was then opened on the letter sent to all Ledgewood Beach residents on the Boards actions relating to Board member compensation. Eleven speakers addressed the Board on compensation, communication issues and the volunteerism spirit that the Ledgewood Beach community has.

There being no further business the meeting was adjourned at 3:56 p.m.

**FINANCIAL SUMMARY JULY 10, 2018**

	YTD thru 10-Jul-18	2018 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	27,482.29	57,600.00	47.7%
Expenses	12,612.03	29,600.00	42.6%
Transfers OUT to Capital Fund #765	32,000.00	44,000.00	72.7%
Net Revenues, Expenses & Transfers	<b>(17,129.74)</b>	<b>(16,000.00)</b>	
Beginning Cash Balance 01/01/2018	40,916.04	40,916.04	
Ending Cash Balance	23,786.30	24,916.04	

<b>Capital &amp; Improvement Fund #765</b>	
Revenues	1,408.44
Transfers IN from Fund #711	32,000.00
Expenses	12,070.76
Net Revenues, Expenses & Transfers	21,337.68
Beginning Cash Balance	220,962.53
Ending Cash Balance	242,300.21