

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes – October 9, 2018 Meeting

The meeting was called to order at 2:06 PM

Commissioners present were Steve Diklich and Don Pinter. Doug Martin arrived at 2:30 PM. Andy Campbell of Whidbey Water Services arrived later in the meeting. There several members of the public present. There was no public comment offered.

### **Minutes:**

MOTION (Pinter/Diklich): Approve the minutes of the September 11 meeting. The motion passed 2-0.

### **Financial:**

The following vouchers were reviewed for payment:

Doug Martin	105.28
Don Pinter	105.28
Whidbey Water Services	1,279.39
Puget Sound Energy	302.13
Enduris Ins.	3,439.00
Camarena Landscaping	150.00

MOTION (Pinter/Diklich): Approve all vouchers for payment. The motion passed 2-0.

MOTION (Diklich/Pinter): Approve the financial statements as presented. The motion passed 2-0.

### **Operations: (September 2018)**

Pinecrest well pumped 549,481 (daily average 17,725) in 255.8 hours. Routine tests for coliform iron and manganese were satisfactory.

One leak was repaired at 1886 Seashell Way. There was a service repair at 1776 Fircrest.

### **Old Business:**

1. Firehouse roof—the contractor was contacted (voicemail) regarding the prevailing wage requirement.
2. Bon Air Intertie—the board discussed an alternative involving connecting a fire hydrant on each system with a hose (approved for potable water). Don will arrange a meeting with Bon Air to discuss the solution.
3. LBWD email directory and website—Don presented a spreadsheet containing rate payors names, address, and email addresses. Some data still missing.
4. LWBD website—an ISP provider has been retained. The website is a work in process.

5. Safe deposit box contents—Steve will take on the project of identifying and indexing all documents.

**New Business:**

1. System concerns—Andy will meet with Moch Construction make a determination on the status of the “old” valve located on the construction site on the north end of Fircrest,

The home construction north of the Pinecrest well was discussed. Two lines intended to carry untreated waste water are currently located within 100 feet of the well-head. Andy agreed to contact the Island County Health Department to get the matter resolved.

2. Systematic review of capital equipment—this topic was discussed. The board will review the water use plan and update as necessary.
3. Red tagged house meters—Don has check the meters and was questioning the meters should be locked. The rate payors are current with their water billings so no action was taken by the board.
4. 2019 Budget—Steve will prepare an initial draft the operating budget.

The meeting was adjourned at 3:05 PM

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY OCTOBER 9, 2018**

	YTD thru 10/9/2018	2018 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	42,717	57,600	74.2%
Expenses	25,489	29,600	86.1%
Transfers out to Capital Fund #765	39,500	44,000	89.8%
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Net Revenues, Expenses & Transfers	<b>(22,273)</b>	<b>(15,882)</b>	
Beginning Cash Balance 1/1/2018	40,916	40,916	
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Ending Cash Balance 9/10/2018	<u>18,644</u>	<u>25,034</u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	2,356
Transfers in from #711	39,500
Expenses	12,121
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Net Revenues, Expenses & Transfers	29,735
Beginning Fund Balance	220,963
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Ending Fund Balance	250,697