

# LEDGEWOOD BEACH WATER DISTRICT

## Minutes – November 13, 2018 Meeting

The meeting was called to order at 2:01 PM

Commissioners present were Steve Diklich, Doug Martin and Don Pinter. Andy Campbell of Whidbey Water Services was also present. There were several members of the public present. There was no public comment offered.

### **Minutes:**

MOTION (Martin/Pinter): Approve the minutes of the October 8 meeting. The motion passed 3-0.

### **Financial:**

The following vouchers were reviewed for payment:

Doug Martin	105.28
Don Pinter	105.28
Whidbey Water Services	907.23
Puget Sound Energy	187.97
WAWSD	89.35

MOTION (Martin/Pinter): Approve all vouchers for payment. The motion passed 3-0.

MOTION (Martin/Diklich): Approve the financial reports as presented. The motion passed 3-0.

### **Operations: (October 2018)**

Pinecrest well pumped 364,201 (daily average 11,748) in 170.99 hours. Routine tests for coliform, chloride, conductivity, iron and manganese were satisfactory.

Andy reported that the contractor moved the septic tank, pumping tank and all related lines on the lot north of the Pinecrest well were moved outside of the wellhead protection area. Drainage water that is collected from the roof and other non-permeable surfaces drains into our catch basin. The Commissioners discussed the correspondence between WWS and the county. Island County Health Department considers the matter closed. The Board will authorize no further action at this time and simply monitor the catch basin.

The extra meter at 1866 Cedarcrest was removed.

### **Old Business:**

1. Firehouse roof—Ripps Roofing acknowledged the Prevailing Wage issue. We are still in the queue for the roof replacement.

2. Bon Air Intertie—we will attempt to meet with Arthur Knowl (Bon-Aire Water Assn.) next week to bring this issue to a close.
3. System Schematics—still pending.
4. LBWD email directory—mostly complete, but still a work in process.
5. LWBD website—some draft pages have been completed. Doug will continue to work with Mark on the project.
6. Meters at the red tag houses—one of the two homes are on the “meter reading report” WWS will contact the rate payers to determine if they want to continue paying the water bill or simply have the meters removed.

**New Business:**

1. WWS contract renewal—Andy presented, and the Commission discussed two contracts and the related addendums. After the discussion it was agreed to defer action to the next meeting to give time for interested home owners to comment on the contract.
2. 2019 Budget—with the proposed contracts in hand the Commissioners decided to defer further discussion. The Commissioners announced that they will be conducting a budget work session on Tuesday, November 20, at 5PM at the Newell Firehouse on Pinecrest.

The meeting was adjourned at 3:05 PM

Respectfully Submitted,

Steve Diklich  
Secretary

**FINANCIAL SUMMARY NOVEMBER 13, 2018**

	YTD thru 11/13/2018	2018 Budget	YTD as a % of Budget
<b>Operations &amp; Maintenance Fund #711</b>			
Revenues	58,126	57,600	100.9%
Expenses	26,884	29,600	90.8%
Transfers out to Capital Fund #765	39,500	44,000	89.8%
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Net Revenues, Expenses & Transfers	<b>(8,259)</b>	<b>(15,882)</b>	
Beginning Cash Balance 1/1/2018	40,916	40,916	
Ending Cash Balance 9/10/2018	<u>32,657</u>	<u>25,034</u>	

<b>Capital &amp; Improvements Fund #765</b>	
Revenues	3,184
Transfers in from #711	39,500
Expenses	12,121
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Net Revenues, Expenses & Transfers	30,563
Beginning Fund Balance	220,963
Ending Fund Balance	251,525