

LEDGEWOOD BEACH WATER DISTRICT

Minutes – May 14 Meeting

The meeting was called to order at 2:00 PM

Commissioners present were Steve Diklich, Doug Martin and Don Pinter. Andy Campbell from Whidbey Water Services LLC was also present. There were no members of the public present at the beginning of the meeting, one rate payer arrived after the meeting started.

Minutes:

MOTION (Martin/Pinter): Approve the minutes of the April 9 meeting. The motion passed 3-0.

Financial:

The following vouchers were reviewed for payment:

Don Pinter	105.28
Whidbey Water Services	1,022.02
Puget Sound Energy	312.25
Camarena Landscaping	680.00

MOTION (Pinter/Diklich): Approve all vouchers for payment. The motion passed 3-0.

MOTION (Pinter/Diklich): Approve the financial reports as presented. The motion passed 3-0.

Operations: (April 2019)-presented by Andy Campbell.

Pinecrest well pumped 341,013 gallons (daily average 11,367) in 158.7 hours. Routine tests for coliform, iron and manganese were satisfactory.

Andy believes that he will get a chance to start the galvanized service line survey.

WWS is in the process of updating a small works roster, which would be vendors and contractors desiring to work for small water districts managed by WWS

Old Business:

1. The roof project was discussed. WWS obtained an estimate that was no different than the estimates that we already had. Steve will move forward with contacting Savage Roofing to commit to the project.
2. There was no update on the Bon-Aire inter-tie.

New Business:

1. WWS is in process of completing a policy on records retention and public records requests. A template was provided by the State Attorney General's office and should be considered to keep the District in compliance with State law.
2. Doug reported that Mark is not able to complete the website. The Commissioners discussed options. Doug will follow up with a neighborhood resident that had previously expressed interest in doing the work.
3. During this past month Don had exchange email with the Department of Labor and Industries in an attempt more fully understand prevailing wage. Some information obtained includes that there is no small job exemption amount that would not require the District to pay prevailing wage, and neighborhood volunteers that do work covered by the prevailing wage rules must be paid prevailing wage. The Commissioners discussed the emails.

The meeting was adjourned at 3:02 PM

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY May 13, 2019

	YTD thru 4/8/19	2019 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	28,127	57,600	48.8%
Expenses	10,318	34,910	29.6%
Transfers out to Capital Fund #765	15,000	30,000	50.0%
Net Revenues, Expenses & Transfers	<u>2,809</u>	<u>(7,192)</u>	
Beginning Cash Balance 1/1/2018	<u>35,334</u>	<u>35,334</u>	
Ending Cash Balance 9/10/2018	<u><u>38,143</u></u>	<u><u>28,141</u></u>	

Capital & Improvements Fund #765	
Revenues	1,416
Transfers in from #711	15,000
Expenses	50
Net Revenues, Expenses & Transfers	<u>16,366</u>
Beginning Fund Balance	<u>251,893</u>
Ending Fund Balance	<u>268,259</u>

