

LEDGEWOOD BEACH WATER DISTRICT

Minutes – October 8, 2019 Meeting

The meeting was called to order at 2:02 PM

Commissioners present were Steve Diklich, Doug Martin and Don Pinter. Andy Campbell from Whidbey Water Services LLC was also present. There were five members of the community present. There were comments and discussion relating to the MOU and the recent rate increase.

Minutes:

MOTION (Pinter/Martin): Approve the minutes of the September 10 meeting. The motion passed 3-0.

Financial:

The following vouchers were reviewed for payment:

Don Pinter	105.28	
Camarena Landscaping	300.00	
Puget Sound Energy	252.86	
Whidbey Water Services	5,792.83	
Moch Construction & Excavating	2,326.18	Capital Improvement

MOTION (Pinter/Diklich): Approve all vouchers for payment. The motion passed 3-0.

MOTION (Diklich/Pinter): Approve the financial reports as presented. The motion passed 3-0.

Operations: (September 2019)-presented by Andy Campbell.

Pinecrest well pumped 508,116 gallons (daily average 16,937) in 236.6 hours. Routine tests for coliform, nitrate, chloride, conductivity, iron and manganese were satisfactory.

During the month there were two main line (leak) repairs, and one service line repair (valve).

Andy presented an estimate for adding security to the pump house. The system offered by Whidbey Telecom consists of door contacts and infrared motion sensors with 24/7 cellular monitoring. Access is controlled through a keypad that can store up to 10 unique passwords. The installation was quoted at \$1,134.92 and a monthly monitoring charge of \$36. The Commissioners discussed and opted to defer to the next meeting.

Old Business:

1. The roof project—Steve presented two estimates; Red’s Construction \$15,218.00 including sales tax, State Roofing \$14,100 plus sales tax, Andy presented Allen Construction \$4,389.31 including sales tax. The Commissioners advised Steve to proceed with the Allen Construction

estimate, verifying the work outlined in the estimate with our requirements for the project.
The work and the cost were authorized in a Commissioner meeting earlier in 2019.

2. Valve locator update—deferred.
3. MOU for the firehouse. Steve will contact Debra Wright.
4. Resolution 100—relating District processes for handling public records request.

MOTION (Diklich/Martin): To approve Resolution 100 that lays out the process and procedure for answering public records requests. The motion passed 3-0.

New Business:

None

The meeting was adjourned at 2:50PM

Respectfully Submitted,

Steve Diklich
Secretary

FINANCIAL SUMMARY October 9, 2019

	2019 Year to date	2019 Budget	YTD as a % of Budget
Operations & Maintenance Fund #711			
Revenues	48,053	57,600	83.4%
Expenses	26,737	34,910	76.6%
Transfers out to Capital Fund #765	35,000	30,000	116.7%
Net Revenues, Expenses & Transfers	<u>(13,684)</u>	<u>(7,192)</u>	
Beginning Cash Balance 1/1/2018	<u>35,334</u>	<u>35,334</u>	
Ending Cash Balance 9/10/2018	<u><u>21,650</u></u>	<u><u>28,141</u></u>	

Capital & Improvements Fund #765	
Revenues	13,803
Transfers in from #711	35,000
Expenses	3,869
Net Revenues, Expenses & Transfers	<u>44,934</u>
Beginning Fund Balance	<u>251,893</u>
Ending Fund Balance	<u>296,827</u>